



# Application for handling compulsory school attendance while staying abroad for pupil in compulsory school/adapted compulsory school

## Information about the pupil and current school

Name	Date of birth (six numbers)
Current Street adress	
Current place and postcode	Telephone
E-mail address for parent (or legal guardian) 1	E-mail for parent (or legal guardian) 2
School in Sweden	The pupil's class and year

## Information about the stay abroad

Country	Telephone during stay abroad
New Street adress	New place and postcode/equivalent
Stay abroad from - date	Stay abroad until - date

## General information about the stay abroad

Will the pupil be registered in Sweden during the time staying abroad?

- Yes  
 No

Does the child have citizenship in another country than Sweden and will attend school there?

- Yes  
 No

## Compulsory school attendance and stay abroad

Regulations regarding compulsory school attendance and the right to education are extensive. Certain criteria needs to be fulfilled, depending on the circumstances of your stay abroad. This information can be found in the document *compulsory school attendance while staying abroad*. You have to take part of the information to decide how to handle the compulsory school attendance for your child/children.

I/we have taken part of the information and am/are responsible for submitting complete information in the case.



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**If the stay abroad will extend six month I/we as parents (or legal guardian) wish to:**

- Keep compulsory school attendance in Sweden. This implies that the pupil will be enrolled at the home school.
- End compulsory school attendance in Sweden, This implies that the pupil will be discharged from the home school.

*Note !*

- *If the stay abroad will be less than six months, do not fill in this question.*
- *If the pupil has citizenship in another country than Sweden and will go to school in that country, do not fill in a request here.*

### Information about school during stay abroad

The municipality of Falkenbergs is responsible for following up on all pupils to make sure they receive their right to education. This applies both if the pupil has compulsory school attendance or not.

Receiving school	Class	Organiser at receiving school
E-mail address	Street adress	
Telephone	Place, postcode and Country	

### Attachments

*Tick the boxes on which attachments you will enclose below.*

**If the pupil will be registered in the Municipality of Falkenberg you should always enclose:**

- Attachment 1.** Certificate from receiving school. The Municipality of Falkenberg will follow up on the information concerning the pupil's school.
- Attachment 2.** Documentation that proves the stay abroad for example employment agreement for the parent (or legal guardian), medical documentation if medical reasons, copy of lease, residential address, travel documents, insurance policy.

**If of interest enclose the following:**

- Attachment 3.** If citizenship in other country than Sweden and schooling will take place in this country, attach certificate of current citizenship.
- Attachment 4.** If you change the address in the national registration, attach copy of the notification to the Swedish Tax Agency.

**Submit the following if you stay abroad a period shorter than six month or if you want to keep the compulsory school attendance while staying abroad a period longer than six months:**

- Attachment 5.** Information about the alternative schooling
- Attachment 6.** Information about how to meet the municipality's need for control



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- **Attachment 7.** Information about the exceptional circumstances for alternative schooling  
*Based on this we will examine if the pupil can fulfil their compulsory school attendance in another way. To get guidance on the required material for processing the case read the information **Different compulsory school attendance***

### The handling of the application

Send your application by mail to the contact details below or to staff at school. The application can as well be turned in directly to the central management of the Children and educational Administration. The processing of the application will be done by the central management. To be able to process your case you need to submit attachments 1-2 as well as other attachments that might be relevant. We will examine the application and attachments and get back to you with a decision.

### Your responsibility for compulsory school attendance as a parent or legal guardian

According to the Education act you, the parent or legal guardian, is responsible for making sure that your child attend school. If you do not make sure that your child fulfil its compulsory school attendance there is a risk that you get fined.

The child's compulsory school attendance at the home school in the Municipality of Falkenberg is valid until further notice. Absence before a decision is taken is considered as an unauthorised absence.

*Remember submitting the form at least three months before the schooling abroad begins.*

### Signatures

Date	Date
Signature parent (or legal guardian) 1	Signature parent (or legal guardian) 2

*When you fill in this application the municipality of Falkenberg will register your personal data. At [kommun.falkenberg.se/personuppgifter](http://kommun.falkenberg.se/personuppgifter) You may read more about how we treat personal data and the rights you have according to the General Data Protection Regulation GDPR. You can also get in contact with our contact centre [kontaktcenter](#).*